



## Management Committee Meeting 18 Minutes

**Date:** Wednesday 20 April 2016

**Time:** 12:30am to 3:00pm

**Location:** Leo Zussino Building, CQ University Gladstone Campus

### Attendees

Name	Position	Organisation
<b>Community</b>		
Mr Paul Birch (Chair)	CEO	Fitzroy Basin Association
Mr Peter Brady	Management Committee Representative	Gladstone Region Environmental Advisory Network
<b>Government</b>		
Mr Greg Greene	Manager, Reef Coordination and Partnerships	Department of Environment and Heritage Protection
Ms Michelle Newton	Proxy for Ms Rachel Parry	Department of Environment
Councillor Rick Hansen	Proxy for Cr Desley O'Grady	Gladstone Regional Council
<b>Industry</b>		
Mr Patrick Hastings	CEO	Gladstone Industry Leadership Group
Mr John Sherriff	General Manager, Safety Environment & Risk	Gladstone Ports Corporation
<b>Research</b>		
Prof. Owen Nevin	Associate Vice-Chancellor	Central Queensland University
<b>Other Attendees</b>		
Dr Ian Poiner	Chair	GHHP Independent Science Panel
Ms Crystal McGregor	Media and Communication Team	Amarna Consulting
Ms Lyndal Hansen	Media and Communication Team	Amarna Consulting
Ms Maddy Willey	Secretariat	GHHP

## Apologies

Name	Position	Organisation
Mr Andrew Tapsall		QGC
Mr Peter Brockhurst		Gidarjil Development Corporation
Councillor Desley O'Grady	Councillor	Gladstone Regional Council

## Agenda Item 3 - Reports

### 3.1 Previous Minutes and Actions

Noted.

### 3.2 – Science Program Report

Dr Ian Poiner tabled the Science Program Report, and advised:

- Seeking the endorsement of proposed timeline. Flagging key timelines in terms of requirements from MC to deliver 2016 report card.
- Seeking feedback and recommendation on mud crab indicators.
- The ISP met in Gladstone on the 19<sup>th</sup> of April. Ian to send meeting report to Secretariat to be circulated.
- ISP needing guidance on how GHHP is to use connectivity moving forward. Discussion with ISP members and CSIRO to come up with options that included not changing, making more connections to habitat measures (would be overcomplicated), open access way of representing connectivity holistically. ISP unsure whether it should be reported as a driver as opposed to a score as it would not change unless there was a drastic event. ISP recommendation to MC is to report connectivity as a driver of the system and not contribute to environmental score but still be included in the report card and incorporated into zone map.
- There are issues obtaining independent fisheries assessments – commercial fisheries data is not considered reliable for our purpose. Need to identify a reliable subset or remove it.
- ISP recommendation to MC is to progress with the option to identify a subset of reliable data in two stages for the mud crab indicator. Invest small funds to investigate whether we can use a subset of fishers, make an assessment if there is an adequate number – if there isn't then it should be removed from the report card.
- Science Programs progressing as planned.
- ISP flagged issue of cross harbour comparisons as we are using Port Curtis Guidelines which take into account the history of the area – guidelines vary across zones. ISP recommends flagging the issue and proposes maintaining the use of the current guidelines with more explanation in technical report and also undertaking stress tests of report card scores to understand the effect of the variance across zones.
- ISP flagged issue of sense of place component interpretation – whether it should be included in social component. Continuous improvements around survey bias – move to web based survey and informed by non-survey data.

### MC Comments/Questions

- Partnership meeting in November/December is not included in timeline. Report card is presented to Partnership at this meeting. Ian Poiner to update and circulate.
- Queensland Government no issue with timeline and release, June date on deciding indicators for report card can't deviate much in order to deliver draft report.

- Connectivity makes up one third of the environmental score, should not affect comparisons. Need to get it right and make changes before we have stability. Continual improvement will always mean change.
- Implementation of fish instead of connectivity requires further explanation.
- Connectivity needs a lot more clarity to explain what it actually is.

### 3.3 Community Report

GREAN committee discussed representative on GHHP management committee. Three out of nine on the committee of community representatives is not enough. GREAN want to reassess the community voice within the GHHP management committee. Conservation groups elected not to be a part of the Partnership as they would not comply with GHHP Charter/Vision.

GHHP Charter has been established and to be changed would need to come about through a motion of amendment.

GHHP Chair to write to Peter Brockhurst to show cause after non-attendance at three (3) Management Committee meetings.

### 3.4 – Finance Report

Paul Birch tabled the Finance Report.

- Changes in FTEs – Science Convenor position is vacant as of 30 June.

MC Comments/Questions

- Overspend on contractors – coding issue

### 3.5 – Media and Communications Update

The Media and Communications team tabled the Communications update.

- Technical Officers information session had seven attendees, with two council representatives.
- Community Information Sessions to run on 21<sup>st</sup> April and have been advertised through email and Facebook – approximately 12 RSVPs.
- Attended the Gladstone Harbour Festival with a float in the parade as well as sponsorship and attendance at the face painting.
- Facebook page likes have increased largely.
- GHHP Newsletter ‘Harbour Focus’ edition six has been distributed.
- Columns have changed from weekly to monthly and from Observer to Gladstone News for a fresh approach
  - Gladstone Observer decided to wait a day to put in an article about the report card release. The reporter, who spoke to the Comms team, searched for scientists to comment on the report card and got 9 responses with only 1 negative response. The only response included in the article was negative in the same editorial that reported on the report card launch.
- Reporting to rotary clubs on the report card – FAQ what is connectivity?
- Storybook still being distributed to schools throughout the region
- Creek Watch still attracting small numbers – Comms team have advised on some marketing approaches

MC Comments/Questions

- Technical officer invitations went to a level too high, hence the low level of participation.

## Agenda Item 4 – Items requiring decision

### 4.1 GHHP Budget for Financial Year 2016/17

GHHP Chair tabled GHHP Budget for Financial Year 2016/17.

- Stewardship data – would need to be included in the Science Budget, dependant on what is required.
- ISP Chair contract budget has been halved for operation phase.
- 60% saving on one of the FTE science staff.

#### Comments/Questions

- MC member questioned removing the \$70,000 for citizen science project. It was commented that GHHP would be ill-served to remove community engagement and education. Would look to change the program as opposed to removing it all together.
- Remove \$30,000 line item in Communications Budget for symposium.
- People in Gladstone don't seem to hold GHHP's work in high regard. Success of GHHP would be reflected through the symposium and would generate interest.
- There's no question about GHHP's success or the concept for the symposium but the concern comes from being able to sell the idea internally to Partners.
- The symposium has potential to highlight the work of GHHP thus far and acts as an opportunity for Partners to sell themselves.
- Questions around the funding when some Partners are economically unstable – might be a luxury at this point
- Although industries are having financial downturns, the symposium would significantly benefit Gladstone economically, especially for accommodation providers, small business and tourism operators.

MC accepted the GHHP budget for the 2016/17 financial year with the proviso that industry could discuss Symposium concept further with their respective members before final agreement to that line item.

### 4.2 GHHP Membership Contributions Financial year 2016/17

GHHP Chair tabled the GHHP Member Contributions for the 2016/17 Financial Year.

#### MC Comments/Questions

- GILG companies requesting contribution of \$60,000 due to reduction in income and increase in redundancy payouts – two companies heading toward closure unless they make the required savings. Would need to reduce contributions to PCIMP if membership contribution reductions were to occur. GILG representative to discuss with companies on \$70,000 contribution and will discuss the figures with decrease in PCIMP contributions.
- GPC will reduced their contribution in their budget to \$150,000
- QLD Government are comfortable with contribution pending other partnerships formed this year
- Basis for establish contribution tiers to make sure there was a difference on what people could contribute based on income.
- Cr Rick Hansen noted that he should not negotiate contributions on behalf of Council.

MC agreed to GHHP Member Contributions for the 2016/17 financial year, noting changes in contributions, pending confirmation from Industry representatives.

### 4.3 International Symposium for Waterway Science Proposal

MC decided to postpone decision on International Symposium for Waterway Science Proposal, pending discussions with Partners.

#### 4.4 Proposal from Fitzroy Partnership

GHHP Chair tabled the proposal from Fitzroy Partnership.

MC agreed to enter discussions with the Fitzroy Partnership and formed a working group to progress further, including Patrick Hastings, Paul Birch and State and Federal Government representatives to determine level of involvement and future recommendation to MC.

#### 4.5 Future of Stewardship

Greg Greene tabled proposal for future Stewardship Frameworks.

- Stewardship working group to look at a better process on reporting on stewardship data.
- Cost saving approach to data reporting collectively across all partnerships – consultants have provided budgets for the partnerships. The costings would stay the same but contracts would be specifically set up with each partnership. The cost for the next financial year for GHHP Stewardship project management and data collection (6 frameworks) would be \$18,850 but consultants are open to negotiation individually with partnerships. Also put together an annual review process to improve frameworks over time – would be run by EHP. Management Committee need to decide whether to put funds towards the frameworks.

#### MC Comments/Questions

- Budget figure will be less.
- Costs should reduce in further years.
- Stewardship does not fall under the context of science, but ISP looked at the proposal and commented:
  - There should be an independent review of the approach
  - Stewardship goes beyond the 2050 reef plan
  - Wondered about the relevance of aquaculture to the harbour
  - Clarity needed on how it would be supported in GHHP in terms of resources
  - ISP strongly supported an independent review, recommend to exclude tourism and aquaculture, and undertake confidence rating.

MC agreed to option 3 where Partnerships individually fund and engage Eco Logical, based on a collective proposal broken down by each region, for the data collection, analysis and reporting for their own report cards with EHP assisting with coordination across partnerships. MC also asked to remove aquaculture and fishing.

#### 4.6 Election of Deputy Chair

MC agreed to nominate Desley O'Grady as GHHP Deputy Chair. As she was not present, GHHP Chair will discuss further with her.

### **Agenda Item 5- Items for noting**

#### 5.1 Management Committee Meeting Calendar 2016

ISP Meetings to be included.

#### 5.2 New Arrangements for GHHP Science Convenor

Noted.

#### 5.3 Letter from GPC Chair

The Chair noted the conflict of interest of John Sheriff in the discussion of the letter from the GPC Chair.

## MC Comments/Questions

- Community will not understand the reporting in terms of regulatory requirements that the GPC Chair is requesting. The current grading system is far more suited.
- GHHP Chair noted that the GPC Chair letter contains inaccurate statements.
- GHHP Chair to respond to GPC, noting the comments received.

### 5.4 Update on Hosting Arrangements

Patrick Hastings updated the MC on hosting arrangements and stated that they required further discussion with both CQU and FBA.

### 5.5 Update on Science Review

Paul Birch provided a verbal update on the Science Review.

### 5.6 Appointment of new ISP Chair

Noted. Contract discussions were being finalised and commencement date expected of 1 June 2016.

**Next meeting: 22<sup>nd</sup> June 2016**

Meeting closed 3:15pm

## Meeting Actions Register: GHHP and MC

(Once actions have been endorsed as complete in the meeting outcomes, they will be deleted from the list)

Action Number	Action	Who is responsible?	When it is due?	Status	Notes
<b>MC Meeting 16</b>					
<b>MC 16.5</b>	Renegotiation of PCIMP contract				
<b>MC 16.6</b>	Negotiate data sharing agreement with GPC				
<b>MC Meeting 17</b>					
<b>MC 17.1</b>	Secretariat to create meeting calendar and provide to Chair for approval and distribute.	Secretariat		<b>DONE</b>	
<b>MC 17.2</b>	Col Chapman, Patrick Hastings and John Sherriff to work together to outline requirements for hosting	Col Chapman, Patrick Hastings and John Sherriff			
<b>MC 17.3</b>	Paul Birch, John Sherriff and Andrew Tapsall to provide guidance as to the nature and form of the proposed GHHP science review – teleconference within next 14 days.	Paul Birch, John Sherriff and Andrew Tapsall	Teleconference 15/2/16		
<b>MC Meeting 18</b>					
<b>MC 18.1</b>	ISP Chair to send ISP meeting report to Secretariat. Report to be circulated.	ISP Chair, Secretariat			
<b>MC 18.2</b>	Partnership meeting to be included in Science timeline. ISP Chair to update and circulate.	ISP Chair			
<b>MC 18.3</b>	GHHP Chair to write to Peter Brockhurst to show cause after missing 3 meetings	GHHP Chair			
<b>MC 18.4</b>	GHHP Chair to discuss GHHP Deputy Chair position with Desley O'Grady	GHHP Chair			
<b>MC 18.5</b>	GHHP Chair to write to GPC Chair noting comments were received	GHHP Chair			