



Management Committee Meeting 21 Minutes

Date: Tuesday 29 November 2016 **Time:** 2:009m to 4:30pm

Location: Leo Zussino Building, CQ University Gladstone Campus

Attendees

Name	Position	Organisation
Community		
Mr Paul Birch (Chair)	CEO	Fitzroy Basin Association
Mr Peter Brady	Management Committee Representative	Gladstone Region Environmental Advisory Network
Government		
Ms Angela Stokes	Proxy for Ms Rachel Parry	Department of Environment
Mr Greg Greene	Manager, Reef Coordination and Partnerships	Department of Environment and Heritage Protection
Councillor Rick Hansen	Proxy for Councillor Desley O'Grady	Gladstone Regional Council
Industry		
Mr Patrick Hastings	CEO	Gladstone Industry Leadership Group
Mr John Sherriff	General Manager, Safety Environment & Risk	Gladstone Ports Corporation
Mr Andrew Tapsall		QGC
Research		
Prof. Owen Nevin	Associate Vice-Chancellor	Central Queensland University
ISP Members		
Dr John Rolfe	Chair	GHHP Independent Science Panel
Staff		
Ms Crystal McGregor	Media and Communication Team	Amarna Consulting
Mrs Lyndal Hansen	Media and Communication Team	Amarna Consulting
Ms Maddy Willey	Secretariat	GHHP
Dr Uthpala Pinto	Science Team	GHHP
Dr Mark Schultz	Science Team	GHHP

Agenda Item 3 – Reports

3.1 Previous Minutes and Actions

The Chair noted that this agenda item would be carried over to the next MC meeting.

Agenda Item 4 – Items requiring decision

4.1 Adoption of Technical Report/Executive Summary

The ISP Chair presented the executive summary, and advised.

MC Comments/Questions

- Comment to explain that hatched boxes are not comparative
- Note in key observations about habitats recovering – needs to be something similar in executive summary

- Sentences from seagrass report to be included in executive summary to provide some historic context regarding recovery

4.2 Adoption of 2015 Report Card

The Chair outlined comments that were made at the previous meeting on the report card and advised that changes had been applied to areas that required change. It was also noted by the Chair that he was disappointed in the lack of response in the weeks following the last meeting, but has received comments in today's meeting.

MC Comments/Questions

Environmental

- Concerns were raised about rushing into using incomplete indicators and distorting the results – fish recruitment indicator does not have enough information to carry a grade. Outer Harbour grade decrease will be hard to convey to the community and credibility will be lost. There are more than 3 habitats in the harbour and we need to look at the majority of habitats to get a clear representation of the health of the harbour. Habitats and fish should be removed as they are not reliable measures of environmental health.
 - Structure is very similar to GBR report card in terms of indicator groups. Habitats is 2/3 complete in terms of data collection – trends have been created within the indicator group as the indicators have remained the same for two years, while awaiting mangroves. Fish and crabs were the only animals look at as it is hard to perform data collection because the area of the harbour is so small that other animals come and go. There's shouldn't be any problem going forward with habitats as they are similar to previous years. Fish recruitment is difficult as there is only one quarter of the overall data set – up until now in the report card we have put out components regardless of whether all the data is there or not, following the same process from previous years and communicating that parts of the report card are new and confidence is low as indicators are still being developed.
 - Stage 1 – looked for indicators that were measurable and sensitive to change
 - Question is about whether indicators groups are representative – not a question of data accuracy. We are being clear and transparent about the information that we have
 - Suggestion was offered to colour grade bars differently depending on how many indicators are included within group
 - Too many indicators within a group limits change to the report card
- Sediment and water scores high might be perceived as a reflection of the dredging ceasing
 - Grade was similar to last year and years before – is more of a communication issue of people's interpretation than a management issue
- The report card has effectively been ticked off by the majority – comments suggest that report card should not include habitats and fish
- One member of the management committee recommends urgent consideration of indicators within habitats and fish
- Review needs to be undertaken
- A sentence above the grades and box to explain what indicators are yet to come within incomplete indicator groups
 - Include extra lines in box next to grade to include indicators to be included
- If the confidence rating needs to be changed, it needs to go back to the ISP as it is there recommendation
- Confidence sentence below grade map could be re-worked – one committee member dissented this suggestion
 - John Rolfe to formulate

Social

- Blue boxes next to grade looks like missing information – communication team to fix

Key Observations

- Change observation #3 to #2
- Move observation #1 to introduction
- Additional observation to be added regarding cultural health – first time globally Indigenous Cultural Heritage has been reported on and is in its infancy – explain change in grade
- Contextual box to state that all 3 LNG's on Curtis Island are now fully operational

4.3 Adoption of 2015/16 Annual Report

The Chair presented the Annual Report and advised.

MC Comments/Questions

- Change to say the harbour makes contribution to Australian economy
- Last sentence in 'Gladstone Harbour' paragraph needs to reflect changes in report card

Agenda Item 5 – Items for noting

5.1 Healthy Waterways Report Card

The Chair noted that this agenda item would be carried over to the next MC meeting.

Agenda Item 6 – General/recurring business

One committee raised questions about how the hosting arrangements were moving along. It was noted that the process was being refined to ensure rigour and that a scope of works was currently being developed.

The Chair noted that the launch of the report card was to take place in the first two weeks of February.

Next meeting: Partnership meeting, Wednesday 30 November 2016

Meeting closed: 3:40pm

Meeting Actions Register: GHHP and MC

(Once actions have been endorsed as complete in the meeting outcomes, they will be deleted from the list)

Action Number	Action	Who is responsible?	When it is due?	Status	Notes
MC Meeting 16					
MC 16.5	Renegotiation of PCIMP contract				
MC 16.6	Negotiate data sharing agreement with GPC				
MC Meeting 17					
MC 17.2	Col Chapman, Patrick Hastings and John Sherriff to work together to outline requirements for hosting	Col Chapman, Patrick Hastings and John Sherriff		Ongoing	
MC 17.3	Paul Birch, John Sherriff and Andrew Tapsall to provide guidance as to the nature and form of the proposed GHHP science review – teleconference within next 14 days.	Paul Birch, John Sherriff and Andrew Tapsall	Teleconference 15/2/16	Ongoing	
MC Meeting 18					
MC 18.2	Partnership meeting to be included in Science timeline. ISP Chair to update and circulate.	ISP Chair			
MC 18.6	Paul Birch, Patrick Hastings and State and Federal Government Representatives to form a working group to progress further enter discussions with the Fitzroy Partnership and to determine level of involvement and future recommendation to MC.	GHHP Chair, Patrick Hastings, Federal and State Government representatives			
MC Meeting 19					
MC 19.2	ISP0021 report to be amended that discussions will take place with PCIMP not GPC	Science Team			
MC Meeting 20					
MC 20.1	Communications Team to revise GHHP Roadshow proposal to stay within the Gladstone region and bring back to MC.	Communications Team			
MC 20.2	Science Team to circulate 'R' Script papers to MC for comment	Science Team and MC			