



GHHP Partnership Meeting 18 Minutes
Embargoed until Report Card Launch – February 2021

Date: Wednesday 2nd December 2020 **Time:** 9:35 – 11:35am

Location: Zoom Room 3/1.25 – Leo Zussino Building, CQUniversity

Attendees:

Name	Position	Organisation
Mr Gerry Graham	GHHP Chair	GHHP/Community
Mr Brent McLellan (via Zoom – connection lost)	PCCC TUMRA Manager	Gidarjil
Ms Elyse Riethmuller (via Zoom)	Chief Executive Officer	Fitzroy Basin Association
Mr Darryl Branthwaite	Councillor	Gladstone Regional Council
Dr Megan Ellis	Environment Specialist	Gladstone Ports Corporation
A/Prof Emma Jackson	Director, Coastal Marine Ecosystem Research Centre (CMERC)	CQUniversity
Mr Mark Evans	Senior Environmental Specialist	Orica
Mr Trent Attard	HSE Manager	WICET
Ms Kylee Lockwood	Environment Superintendent	Gladstone Ports Corporation
Mr John Sheriff	Gladstone Manager	CQG Consulting
Ms Grace Duckham	Stakeholder Relations & Communications Advisor	GAWB
Mr Thomas Hayes	Hatchery & Fishery Manager	GAWB
Mr Timothy Deery	Environment Superintendent	Rio Tinto
Mr Robert Gibb	Manager, Communities & Sustainable Development	ConocoPhillips
Mr John Linden (via Zoom)	Manager Resources & Environment	QER
Dr Richard Brinkman (via Zoom)	Research Program Director	AIMS
Ms Sarah Steel (via Zoom) (Proxy for Roxana Caha)	Acting Lead Environmental Advisor	Shell QGC
Mr Michael Rolfe (via Zoom)	Senior Environmental Advisor	Santos
Mr Josh Lobodin (via Zoom)	Superintendent Environment	QAL
Ms Angela Stokes (via Zoom)	Director Reef Delivery	Australian Government
Mr Paul Van der List (via Zoom) (Proxy for Nigel Warrington)	Superintendent Environment and Science	NRG
Mr Daryl Henry (via Zoom)	Environment Superintendent	BSL
Mr Jamie Corfield (via Zoom) (Proxy for Rachel D'Arcy & Bernadette Hogan)	Senior Project Officer	Office of the Great Barrier Reef, DES
Staff		
Dr John Rolfe	ISP Chair	GHHP Independent Science Panel

Name	Position	Organisation
Dr Mark Schultz	Science Officer	Fitzroy Basin Association
Mrs Lyndal Hansen	GHHP Executive Officer	Amarna Consulting
Mrs Dana Iwanicki	GHHP Secretariat	Amarna Consulting
Ms Ashlee Phillips (via Zoom)	GHHP Communications Team	Amarna Consulting

Apologies:

Name	Organisation
Mac Hansler	Fitzroy Basin Association
Margot Sharpe	Australian Government
Rachel D’Arcy	Qld Government, Office of the Great Barrier Reef
Bernadette Hogan	Qld Government, Office of the Great Barrier Reef
Paulina Kaniewska	Qld Government, Office of the Great Barrier Reef
Stacey Williams	Gladstone Industry Leaders Group
Alan Hayter	ConocoPhillips
Chris Irving	Gladstone Regional Council
Leigh Staines	BSL
Doug Madsen	BSL
Darren Barlow	GAWB
Jason Charton	Conoco Phillips
Brenton Hawtin	Santos
Craig Walker	GPC
Marilyn Steel	Shell QGC
Dr Andrew Steven	CSIRO
Nigel Warrington	NRG
Clint Windsor	NRG
Alison Bird	CQG Consulting
David Parry	Rio Tinto
Trent Scherer	QAL

Agenda Item 1 – Welcome

Meeting Started: 9:35am

GHHP Chair welcomed all Partners and staff attending in person and via Zoom for the last GHHP meeting of 2020 and acknowledged the apologies. GHHP Chair provided an acknowledgement to country.

The GHHP Chair led a roll call for all meeting participants.

1.3.1 Previous Partnership Meeting 17 Minutes to be ratified

The previous meeting minutes from Partnership Meeting 17 held on the 15th June 2020 were accepted as a true and accurate record.

Moved: Gerry Graham

Second: Darryl Branthwaite

Agenda Item 2 – Reports

2.1 GHHP Communications Report

GHHP Partnership Meeting 18 Minutes

The Communications Team provided a presentation in the form of an infographic to provide a snapshot of their achievements in the last six months and what projects lie ahead in 2021.

Items to note:

- GHHP Facebook page as a reach of 14,000 people
- The GHHP website has had 4,500 views in the last six months
- 200 story books were distributed over the past six months
- Two electronic billboards have been organised for a four-week period around the 2020 Report Card launch, Harbour Festival and the Boyne Tannum HookUp in 2021
- Comms is organising a 360° virtual tour of the Gladstone Harbour that will include the report card grades
- GHHP will use the jumbo screen at GPC's East Shores to run 90 second ads about the Report Card results around the time of the 2020 Report Card launch
- Comms plan to collaborate with other community groups and hold stalls at local events in 2021
- Working on the collection of information from Partners and Community groups to create the Stewardship Management Report

Partner questions/comments:

- Suggestions were made to have some measures in place to capture if Comms involvement and community engagement is changing the community's perceptions of GHHP and the health of the harbour. Opportunities suggested included further surveys at events like Harbour Festival and Boyne Tannum HookUp.

2.2 ISP Chair Report

The ISP Chair gave a verbal report and advised Partners on the role that the ISP plays in preparing the Report Card. The ISP Chair noted that overall, there is little change to this year's Report Card.

Items to note:

- This year is a 'consolidation year' – it is the first year where no additional indicators have been added.
- The Report Card is very comprehensive but expensive to collate each year. Due to budget limitations, some indicators will now be assessed on two, three or five year cycles.
- Social, Cultural and Economic indicators have not been measured this year.
- There was only one season of Fish Health sampling this year due to budget limitations. Very low fish numbers were measured.
- The Federal and State Governments are providing some additional funding, but this is tied to developing specified areas of new indicators like stewardship, additional social measures, community engagement and marine debris.
- Over time, we're building up a longer-term metric set to better understand what's happening in the Gladstone Harbour. Once we have 10 years of data it will be easier to identify trends.

The ISP Chair thanked the PCIMP team, contractors, Science Team and the ISP for their involvement and work on the 2020 Report Card.

Partner questions/comments:

- What has driven the need for additional indicators and information from Government/OGBR funding?
The OGBR address specific objectives and actions in The Reef 2050 Plan. Marine debris/litter was developed by the Dry Tropics and OGBR would like it to be used more widely across the Reef Partnerships.
- Is the methodology from Government/OGBR funding defined or is it up to each Partnership to define?
OGBR is providing basically the same amount of support to all Partnerships. The methodologies are up to each of the Partnership groups, although it is important to develop some consistency across them. There will be a combination of common trends, although each report card will also have a unique focus of their own, as well.

The GHHP Chair thanked the ISP Chair, ISP members and Science Team for all their hard work throughout the year.

2.3 GHHP Executive Officer Update

The Executive Officer gave a verbal update on the key tasks achieved or in progress. There has been a strong focus on Governance and establishing a good structure for GHHP moving forward.

Items to note:

- Value Proposition Statements were provided and will be for the use of existing Partners and in discussion with potential new Partners. Components of the Value Proposition Statement include: general information about GHHP, Partner benefits, GHHP Strategic Direction for 2020-25, a financial infographic and the GHHP Governance Charter.
- The EO reviewed the Reef Regional Partnership Report Card.
- GHHP has a fully signed MOU from all 21 Partners.

Partner questions/comments:

- The Value Proposition Statement documents serve as a good snapshot to understand where GHHP has been, where we currently are and where we're going.
- GHHP was graded the highest of all the Reef Regional Report Card Partnerships in Science. The purpose of the Report was not to compare the Partnerships by grades but to provide each Partnership with an overall review to see what areas are working and what areas need improvement.

The GHHP Chair commended the Executive Officer for the work she's put in during her time in the role this year, especially on the Governance documents.

2.4 Financial Update

The Executive Officer presented the GHHP Financial Update through 31st October 2020 and advised that budget is on track and operating as it should be.

Agenda Item 3 – Items requiring decision

**Reminder that all Report Card information is confidential and embargoed until the Report Card Launch in February 2021.*

3.1 Adoption of the Gladstone Harbour Report Card Grades and Scores

Dr Mark Schultz from the GHHP Science Team gave a detailed presentation on the grades, scores, indicators and measures of all components of the 2020 Gladstone Harbour Report Card.

Items to note:

- Some indicators were not tested in 2020 so the 2019 results will be used. These indicators include: Cultural, Social, Economic and Mangroves.
- The overall scores were presented for Environment with clarifications and explanations on what drove the score for each group. This is the first time the Environmental component has received a B.
- Climate seems to be impacting the overall Environmental result in which the last three years have been particularly dry and below average rainfall levels.
- Water Quality received an A for the first time due to improvements in turbidity and nutrients.
- Habitats scores improved as a result of an improved Seagrass score. Seagrass improved a full letter grade.
- Coral was one of few indicators that declined in 2020 with a third consecutive year of a poor score. These results are from cumulative impacts of the 2013 flooding, ongoing pressures and acute disturbances slowing the recovery of corals. Corals demonstrated little recovery potential in 2020.
- Mud crabs scored poorly this year and are on a downward trend.
- Fish and Crabs improved a grade this year as a result of a higher score for fish recruitment and fish health remained good. There was a lower number of fish and fish species assessed this year, mainly due to the Boyne Tannum HookUp fishing competition being cancelled during the year due to COVID-19.

Partner questions/comments:

- Fish recruitment monitoring is undertaken with the use of cast nets at various sites and is done at the same tide cycles and moon phases so it is all standardised from year to year.
- A reminder that further detailed information on the Report Card grades and scores can be found in the Technical Report.

2020 GHHP Report Card scores and grades were accepted and adopted by all GHHP Partners.

3.2.1 Adoption of 2020 Report Card

The Executive Officer presented the draft 2020 Report Card to the Partners and those attending via Zoom were given time to review each of the components on screen.

Items to be noted:

- Some additional items this year included a section titled “Monitoring Report Card Evolution” at the top of the second page and a larger insert on the Rainfall amounts on the back page.
- New symbols created to indicate where the 2019 results were used for those indicators that were not tested in 2020.

Changes to be made:

- Photo on back page under Highlights is algae and not seagrass so will need to be replaced with a seagrass photo.

- ISP Chair to provide three to four sentences for the Monitoring Report Card Evolution section on Page 2 to note the staggering of some projects from annual to two or three year cycle.
- The header on Page 2 should also include wording – “Some indicators are staggered” OR “Not every indicator was measured in 2020”.
- EO to provide further changes provided by the attending Partners to the Comms Team to update.

2020 GHHP Report Card was accepted and adopted by all GHHP Partners.

The GHHP Chair thanked the Science Team, ISP and Communications Team for putting together the 2020 Report Card.

Agenda Item 4 – Items for consideration.

4.1.1 2021-22 Budget Principles

The GHHP Chair gave a brief overview on the background of the Subcommittee that was formed to review the Chair and EO positions to be filled in 2021. This Subcommittee is made up of MC members Alan Hayter, Rachel D’Arcy, Dr Megan Ellis and Elyse Riethmuller. The Subcommittee also took on the role of reviewing the budget for 2021-22 and future years.

Elyse Riethmuller presented the budget principles and proposed budget item lines and amounts for 2021-22 to the Partners.

Items to note:

- There will be no increase in membership contributions to Partners for the 2021-22 FY.
- The four budget areas are Operational, Communications, Science and Science Projects.
- Subcommittee has advertised the Chair position and interviews will be conducted soon. Advertisement of the EO position will follow when the Chair position is filled.
- To become a sustainable entity, GHHP needs to create a financial reserve.
- The budget will be presented at the June 2021 Partnership Meeting with a few adjustments from the Science program.

Partners questions/comments:

- PCIMP contributions not included in the budget as it is an in-kind contribution.
- Stipulations from Federal and State funding fall within the outlined allocations; however, it will make the Science budget very tight.
- Has GHHP identified other potential Partners?
GHHP are considering approaching Cement Australia and the Gladstone Airport.
- As part of a risk assessment, there is a contingency included in the budget principles for extreme weather monitoring of \$100,000 (to be provided from FY23).
- The main risks of the budget constraints on the Science program are that the data won’t be as rich, it will be more difficult to do long-term trend analysis and there is a risk that some effects will be missed.

GHHP Partners accepted to ratify the Budget Principles.

GHHP Partners accepted to ratify the Annual Budget for FY22-24.

Agenda Item 5 – General/recurring business

5.1 2020 Report Card Release

The GHHP Executive Officer advised Partners that the 2020 Report Card Release event is scheduled for Tuesday 2nd February 2021 and will likely be held around lunchtime at CMERC.

The GHHP Chair thanked the ISP Chair, ISP members and Science Team for their work during a trying year with COVID restrictions. The Chair also thanked the EO, Secretariat and Communications Team for their work throughout the year.

The Partners thanked Gerry Graham for stepping in as the Chair and for the great job he has done in 2020.

Next meeting date: Partnership Meeting 19 and 20 to be held in June and December 2021. Secretariat will send out a 'Save the Date' once dates and times are confirmed.

Meeting closed: 11:35am